

1. LEVEL 5 DIPLOMA IN BUSINESS MANAGEMENT



- ☞ **6 Compulsory Modules**
 - The Business Environment
 - Organisational Behavior
 - Human Resource Management
 - Financial Accounting
 - Quantitative Methods for Business Management
 - Marketing Policy, Planning and Communication
- + 2 **Optional units**

- ☞ Duration/Mod 15 sessions of training + revisions sessions & mock exams
- ☞ Start Date **18 Feb 2012**
- ☞ Schedule Tuesdays (16:30-18:30), Thursdays (16:30-18:30) & Saturdays (13.00-17.00)

2. LEVEL 5 DIPLOMA IN HUMAN RESOURCES MANAGEMENT



- ☞ **6 Compulsory Modules**
 - The Business Environment
 - Organisational Behavior
 - Human Resource Management
 - Human Resource Development
 - People Planning & Resourcing
 - Employment Relations
- + 2 **Optional units**

- ☞ Duration/Mod 15 sessions of training + revisions sessions & mock exams
- ☞ Start Date **18 Feb 2012**
- ☞ Schedule Tuesdays (16:30-18:30), Thursdays (16:30-18:30) & Saturdays (13.00-17.00)

3. LEVEL 5 DIPLOMA IN MARKETING MANAGEMENT



- ☞ **6 Compulsory Modules**
 - The Business Environment
 - Organisational Behavior
 - Marketing Policy, Planning and Communication
 - Managing the Customer Relationship
 - Principles of Marketing
 - Marketing Information Systems
- + 2 **Optional units**

- ☞ Duration/Mod 15 sessions of training + revisions sessions & mock exams
- ☞ Start Date **18 Feb 2012**
- ☞ Schedule Tuesdays (16:30-18:30), Thursdays (16:30-18:30) & Saturdays (13.00-17.00)

4. LEVEL 5 DIPLOMA IN TRAVEL, TOURISM & HOSPITALITY MANAGEMENT



- ☞ **6 Compulsory Modules**
 - The Business Environment
 - Organisational Behavior
 - Travel Tourism & Hospitality
 - Managing the Customer Relationship
 - IT in Hospitality & Tourism Operations
 - Travel Tourism & Hospitality Operations Management
- + 2 **Optional units**

- ☞ Duration/Mod 15 sessions of training + revisions sessions & mock exams
- ☞ Start Date **18 Feb 2012**
- ☞ Schedule Tuesdays (16:30-18:30), Thursdays (16:30-18:30) & Saturdays (13.00-17.00)

ABE TRAINING FEES

	Fees per Module (Rs)		
	Normal	Early Bird*	Special package**

Business Management (BM)
Human Resources Management (HRM)
Marketing Management (MKT)
Travel, Tourism & Hospitality (TTH)

• Level 5 –Higher Diploma	5,800	5,500	4,900
• Level 6 –Graduate Diploma	6,800	6,500	5,900

Fees are **inclusive** of ABE lectures, CDs (past exams papers, training materials), revision sessions, mock exams, counseling, light refreshment, etc. Fees **exclude** ABE membership (£ 50-Diploma) and exams fees (£33 per Diploma module).

EARLY BIRD: REGISTRATION (INCL. FULL PAYMENT) DEADLINE: 10 FEB 2012

****SPECIAL PACKAGE: OFFERED TO FULL PAYMENT ON REGISTRATION**

MQA Approved Programs- EMS can assist your company to claim for HRDC refund of the fees

ABE REGISTRATION FORM

Please complete and forward to us:

COMPANY DETAILS			
Company			Tel
Address			Fax
Name (s) of participant (s)			
Position			Email
ABE PROGRAMS YOU WISH TO ENROLL – LEVEL 5 Higher Diploma			No. of Modules Registered (2012)
Business Management (BM)	<input type="checkbox"/>	3 <input type="checkbox"/> 6 <input type="checkbox"/> 8 <input type="checkbox"/>	
Human Resources Management (HRM)	<input type="checkbox"/>	3 <input type="checkbox"/> 6 <input type="checkbox"/> 8 <input type="checkbox"/>	
Marketing Management (MKT)	<input type="checkbox"/>	3 <input type="checkbox"/> 6 <input type="checkbox"/> 8 <input type="checkbox"/>	
Travel Tourism & Hospitality (TTH)	<input type="checkbox"/>	3 <input type="checkbox"/> 6 <input type="checkbox"/> 8 <input type="checkbox"/>	
PAYMENT TERMS			
Self <input type="checkbox"/> Sponsored by Company <input type="checkbox"/> Both Self & Company <input type="checkbox"/>			
PAYMENT METHODS			
<input type="checkbox"/> Cash <input type="checkbox"/> Cheque (by Post) <input type="checkbox"/> Cheque (hand delivered)			
- Kindly note that payment should be made before start of program and seat confirmation is subject to fees received. A 25 % fee will be claimed if cancellation is made within five (5) days prior to start date or after start of the program			
CONTACT PERSON DETAILS			
Name/Position	Email	Signature	

Fast Track to a Successful Career



Association of
Business Executives

Professional Development Programs Higher Diploma (Level 5):

- Business Management
- Human Resources Management
- Marketing Management
- Travel, Tourism & Hospitality Management

INTAKE for 2012

For additional details, please contact:



EMS Consulting

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